

## ID REQUIREMENTS FOR BEHAVIOUR CHANGE PROGRAM

### PLEASE READ THIS INFORMATION AND FOLLOW INSTRUCTIONS PROVIDED

For you to complete the Behaviour Change program you are required to undertake an Identity Verification process.

We require you to send a headshot photo (selfie) of yourself holding your identification next to your face.

**Evidence of identity can be established by a photo of any of the below:**

- Victorian Learner Driver Permit.
- Driver Licence Photo Card.
- Current Passport.
- If you have claimed a concession discount on your program, we require a photo of your concession card also.

If you do not hold any of the above forms of identification, we require you to provide one document from each category below.

### Acceptable Category A documents (One of the following documents that is current)

- Victorian marine or firearm licence photo card.
- Victorian Security Guard/Crowd Controller photo card.
- An overseas passport (If expired by more than two years it is acceptable if accompanied by a current Australian visa.
- Certificate of identity issued by the Passport Office.
- Australian police force officer photo identity card.
- Consular photo identity card issued by the Department of Foreign Affairs and Trade.
- Full Australian birth certificate issued by a Registry of Births, Deaths and Marriages (Note: Birth extracts and Commemorative birth certificates are not accepted).
- Australian Naturalisation or citizenship certificate, or a Document for Travel to Australia or an ImmiCard, issued by the Department of Immigration and Citizenship or the Passport Office.
- NSW Photo Card (issued by NSW RMS after 14 December 2008).
- Birth card (issued by NSW RMS prior to August 2008).



### Category B documents (One of the following documents that is current)

- State or federal government employee photo ID card.
- Medicare card.
- Department of Veterans Affairs card.
- Pensioner Concession card.
- Current entitlement card issued by the Commonwealth.
- Student identity card.
- Any Australian or overseas credit card or account card from a bank, building society or credit union.
- Working with Children Check card.
- Australian Proof of Age card.
- Australian KeyPass card.
- Australian Defence Force photo identity card (excluding civilian staff).

### OR

One of these documents that is no more than one year old (electronic statements on a device (ie. mobile phone or tablet) and Internet printed statements are acceptable):

- Passbook or bank account statement showing the institutions letterhead or stamp.
- Telephone, gas or electricity bill showing the institutions letterhead or with a stamp.
- Letters from ATO, Centrelink, Bank and Medicare showing institutions letterhead or stamp.

### OR

One of these documents that is no more than two years old:

- Water rates, council rates or land evaluation notice.
- Electoral enrolment card or other evidence of enrolment.
- Armed services discharge papers.
- Current Victorian Driving Authority photo identity card.

