



AOD Clinician Position description

Position Title	AOD Clinician
Program	FMP AOD
Employment type	Fixed-term part-time
Hours per week	0.6 EFT (3 days per week)
Location	Frankston Mornington Peninsula sites
Reports to	FMP Team Leader

About TaskForce

Since 1973, TaskForce has provided specialist support for people in serious need in Victoria. Our core services focus on addressing social issues of alcohol and other, unemployment, mental health and high risk taking behaviours, supporting our clients to transition back into “mainstream” services and supports. The people who access our services have experienced significant disadvantage or a crisis in their lives and as a result are prevented from reaching their potential.

About Our Programs

TaskForce operates over 4 interconnected areas:

1. Alcohol and other drug (AOD) treatment
2. Youth and family services
3. Education, engagement and employment supports
4. Family safety

We work with disadvantaged clients who face a range of health and social issues including poverty, mental health issues, family violence, unemployment, lack of educational opportunity etc. TaskForce sees over 8,000 clients each year across more than 7 physical locations as well as via outreach services to wherever our clients are.

About the Position

The AOD Clinician is responsible for conducting comprehensive assessments and providing a range of counselling interventions to assist clients and their family members to change harmful behaviours resulting from problematic alcohol and other drug use.

Key Responsibilities

Provision of Treatment Services

- Provide high quality engagement, assessment, treatment and support services to individuals and their families through evidence based, therapeutic counselling and group work.
- Conducting comprehensive assessments.
- Contributing effectively to clinical review.
- Developing treatment plans and providing effective counselling interventions and assertive referrals to meet the individual needs of clients and their families, including those with complex needs.
- Provide information, education and practical assistance to clients to help people to reduce the harms of substance use.
- Providing clients with exit and post treatment support plans to offer them appropriate support to maintain treatment gains.
- Facilitating interim support for clients awaiting the commencement of counselling services.
- Considering the needs of, and identifying any risks to vulnerable children, working with families to develop safety plans and facilitating referrals to partner Child First and Family service agents when indicated.
- Providing back up support to the Triage function when required.

Professional Liaison and Consultation

- Coordinating with Care and Recovery, Clinical Review and other processes to support seamless transitions between service types and a consistent approach to supporting the achievement of clients' recovery goals.
- Consulting with other services to develop and support the provision of recovery and harm reduction orientated treatment.
- Developing and maintaining collaborative and productive working relationships with internal and external stakeholders.

Supervision and Professional Development

- Actively participating in ongoing professional development, individual and group supervision and relevant training as required.
- Supporting the student placement program and supervising students as requested.

Administration

- Maintaining up-to-date progress notes, case files and data entry in a confidential and professional manner.
- Adhering to and keeping informed of relevant legislative compliance requirements, and reporting any perceived breaches, risks, hazards, incidents where relevant.
- Undertaking other duties as directed by the Program Manager.

Qualifications

- Relevant health and or welfare Tertiary Qualification such as Social Work, Psychology, Counselling, Nursing, Allied Health Sciences, AOD or other relevant area of study desirable.
- Certificate IV in AOD or completion of the core competencies (or able to complete within the first 12 months of employment- see Appendix A).

Skills and Experience (Key Selection Criteria)

- Experience in the provision of assessment and counselling services preferably with AOD or dual diagnosis clients.
- Demonstrated understanding of community-based interventions for reducing alcohol and drug related harm, and the ability to apply a range of therapeutic approaches.
- Ability to collaborate effectively with clients, families, colleagues, stakeholders and other service providers.
- Proven ability to work with a range of people (including specific client groups such as Aboriginal, Culturally and Linguistically Diverse and Forensic clients) in a non-judgmental and respectful manner.
- A demonstrated commitment to teamwork.
- The ability to exercise problem solving thinking in an independent working environment.

Essential Requirements

- Satisfactory outcome of a confidential Police Check and Working with Children Check.
- Certificate IV Alcohol & Other Drugs, or willingness to complete
- Empathy for those whose lives have been affected by problematic alcohol and other drug use/ and or mental health disorders.
- Possession of a current Victorian Driver's License and willingness to travel within catchment and to Melbourne.
- Availability for some work outside of normal business hours (7pm finish one night per week).
- Information technology skills, including proficiency in Microsoft Office suite.
- Eligibility to work in Australia.

Desirable Requirements

- First aid certificate.
- Current knowledge of OH&S practice.
- Experience providing group counselling sessions.

Terms and Conditions

- Employment conditions are in accordance with the Social, Community, Home Care and Disability Services Industry Award 2010.
- As an organisation with public benevolent institution (P.B.I.) status, TaskForce offers all staff the opportunity to take up generous Salary Packaging.

To be employed in this position a person must:

- Be prepared to travel between the sites to meet the requirements of the job and to work out of various partnership locations.
- Undergo a Police Check and a Working with Children Check. Offers of employment are subject to the results of these checks.
- Hold a current driver's license.
- Familiarise themselves with, and observe all TaskForce business, community, therapeutic and human resources policies, procedures and practices.
- Follow TaskForce's codes of employee conduct, promote the interests and reputation of the agency and refrain from acting in way that would conflict with the best interests of TaskForce.

Our values



Client centred

We strive to support our clients and their extended networks to change their circumstances. We will collaborate so that our full range of services and supports are wrapped around them enabling each to reach their full potential.

Innovation and best practice

We will be cutting edge in all that we do leading to evidence-based best practice within the sector. Our people will be passionate and motivated to make a difference.



Thought leadership

We are committed to addressing the tough moral challenges faced and sensitivities that abound in our sector, leading consequent debate and adapting as broader positions held by society evolve.



Honesty and integrity

We do our utmost to communicate openly, honestly and respectfully. We collaborate and share accountability with colleagues and clients alike. We acknowledge that as we learn, mistakes may be made but that this learning will make us stronger.



Trust, respect and self care

We collaborate to create a work environment built on trust and respect where our people and consortium partners are supported and challenged to lead best practice. We recognise that responsibility for self-care is also a foundation to achieve excellence in the services we deliver.

Appendix A

AOD Competencies

TaskForce requires people in clinical positions to have the following competencies (or their equivalent). Where people do not already have these competencies TaskForce will invest in the person's professional development by providing them through its RTO.

The competencies required in the first 12 months of employment are;

- CHCAOD001 - Work in the AOD sector – 4 days
- CHCAOD004 - Assess needs of clients with AOD issues and CHCAOD009 - Develop and review individual AOD treatment plans – 6 days combined

The competencies required in the second 12 months are;

- CHCAOD002 - Work with clients who are intoxicated – 3 days.
- CHCAOD006 - Provide interventions for people with AOD issues and CHCAOD007 - Develop strategies for AOD relapse prevention and management – 8 days combined.
- CHCAOD511C: Provide advanced interventions to meet the needs of clients with alcohol and/or other drug issues.